

## Appendix 1 – EPRR Core Standards Outstanding actions update

Core standard reference	Core standard description	Standard	Action to deliver improvement	Completion	Comments
5	EPRR Resource	The Board is satisfied that the organisation has sufficient and appropriate resource, proportionate to its size, to ensure it can fully discharge its EPRR duties.	Confirmation to be sought from the board.	March 2019	The Board has received regular updates and has not raised any concerns in relation to the resources available to discharge its EPRR duties
18	Mass Casualty - surge	In line with current guidance and legislation, the organisation has effective arrangements in place to respond to mass casualties. For an acute receiving hospital this should incorporate arrangements to increase capacity by 10% in 6 hours and 20% in 12 hours.	Local guidance document to be produced and tested with Operations team	December 2018	Local guidance document written, approved and included in the on call manager folder.
19	Mass Casualty - patient identification	The organisation has arrangements to ensure a safe identification system for unidentified patients in emergency/mass casualty incident. Ideally this system should be suitable & appropriate for blood transfusion, using a non-sequential unique patient identification number & capture patient sex.	Local Standard operating procedure to be developed and implemented, awareness raising strategy to be developed	December 2018	A standard operating procedure has been produced and implemented, work associated with this standard has been further strengthened due the requirements of a Patient Safety Alert which the trust could demonstrate compliance with by the deadline of 5th June 2019

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26	EPRR Training	The organisation carries out training in line with a training needs analysis to ensure staff are competent in their role; training records are kept to demonstrate this.	Training needs analysis should be formally agreed so training can be arranged.	April 2019	The Training Needs Analysis was approved by the Executive Management team in March 2019
28	Strategic and tactical responder training	Strategic and tactical responders must maintain a continuous personal development portfolio demonstrating training in accordance with the National Occupational Standards, and / or incident / exercise participation	Further training to be organised for staff who have not attended this with a reminder to all on call staff about the need to be able to evidence personal training and exercising portfolios for themselves.	April 2019	Approach and process approved by the Executive Management team in March 2019
40	LRHP attendance	The Accountable Emergency Officer, or an appropriate director, attends (no less than 75%) of Local Health Resilience Partnership (LHRP) meetings per annum.	Intention of regular attendance planned. Diary invites now received and accepted for 2019, 2020 and 2021	September 2019	The Trust is compliant at 100% for this standard to date.
51	Business Continuity Plans (BCP)	The organisation has established business continuity plans for the management of incidents. Detailing how it will respond, recover and manage its services during disruptions to:	Actions across the Trust should be taken to ensure that each service BCP should include their actions, recovery and maintenance of service	December 2018	Incident response plans demonstrate the Trusts agreed structure of dealing with incidents. IT have own standalone BCP for critical IT services, Procurement/ Estates & facilities have undertaken due diligence check

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		<ul style="list-style-type: none"> <li>• people</li> <li>• information and data</li> <li>• premises</li> <li>• suppliers and contractors</li> <li>• IT and infrastructure</li> </ul>	delivery against each of the threats listed. The plan should be reviewed annually. Copies of any post-exercise reports, including improvement actions, etc. and dates of exercises being carried out will be monitored by the Resilience Group.		against suppliers relating to 'no deal' EU exit and loss of key supplies, Estates and Facilities have a range of plans in place. Further work to extend this beyond an immediate incident response is now underway across the Trust.